



CED Solutions

2018 CATALOG

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Building 12, Suite 300
Marietta, GA 30067

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CED SOLUTIONS OVERVIEW

Established in 2000, CED Solutions, LLC is a 17-year company having provided training to 25,000 students, many of whom are returning students on technical and application programs. The Atlanta location the #1 location for Microsoft Certifications in North America for 6 years combined, with a high of up to 800 certification exams taken in a two-week period. CED students took more than 1,000 CompTIA Certification exams during a single year. CED Solutions has a very good image in the industry and the company is dedicated to providing the highest level of quality in our services. Due to our 90%+ pass rate, students travel from all over the world to attend courses at CED Solutions.

CED is a Non-Public Post-Secondary Education Commission (NPEC) approved training company. CED is a Cisco Sponsored Organization; Microsoft Gold Partner for Learning Solutions; CompTIA partner; EC Council Authorized Training Center; VUE, Prometric, and Certiport, Novell and other Authorized Testing Centers.

Training Center Location

CED Solutions offers training at the corporate training center. The center is located at 1642 Powers Ferry Road in northwest Atlanta (Marietta). The center has 12,000sqft with 12 classrooms and break rooms which include complimentary lunch, snacks and refreshments for all students.

Mission Statement

CED Solutions helps individuals and organizations realize the full potential of their IT investments through skills development, ensuring the ability to correctly deploy, manage, and maintain the technology in which they have invested. As a leader in IT training and Certification, our programs provide a comprehensive examination of operating systems and applications. Operating systems and applications have hundreds of benefits if understood and implemented. Our courses and instruction provide the keys to unlocking the potential of IT.

Rules of Operation and Schedule

CED Solutions provides training most every week of the year. Classes are often scheduled Monday to Friday from 8:00AM to 5:00PM. Many courses continue through the weekends on Saturday from 8:00AM to 4:00PM and Sunday from 12:00PM to 5:00PM. Some courses are available in the evening from 6:00PM to 10:00PM. Check with our associates on the exact schedule for your course.

Courses are available in the classroom, broadcast live online (same class as in the classroom), and available for Self-Study online.

Holiday Schedule

CED Solutions is closed for the National Holidays of:

New Year's Day
Memorial Day
July 4th
Labor Day
Thanksgiving
Christmas

Personnel

CED Solutions is owned by Richard Rodgers

School Director is Steve Aikala

Instructors

The company has some of the most knowledgeable and experienced instructors in their respective areas of expertise with nearly all of the instructors having taught at CED Solutions for more than 16 years. This has provided the instructors with the ability to have taught and know how all of the previous versions of their products have performed vs the current versions, and able to explain the

differences to students. Instructors do not have to seek further information, or research answers to questions in class as they have the knowledge to answer most questions immediately.

Prominent Instructors and Qualifications include:

Adam Nadauld – MCSA: Windows 2012, 2016 Server, MCSE: Cloud Infrastructure, A+, Network+, Security+, CASP, MCSA: Windows 10, MCSE: Messaging, many more

Chris Pope (contract) – MCSA: Windows 2012, 2016 Server, MCSE: Cloud Infrastructure, A+, Network+, Security+, CASP, MCSA: Windows 10, MCSE: Messaging, many more

John Friedrich – Cisco ICND1, ICND2, CCNA, CCNP, CCNA: Security (IINS), CCNP: Security, CCNA: Collaboration, CCNP: Collaboration

Barbara Andrews - Microsoft SQL Server, Microsoft Windows Server, SharePoint

Eric Reed (Contract) – CISSP, CEH, CHFI, ECSA

Steve Hamilton (Contract) – MCSA: SQL 2014 Server, MCSA: SQL 2016 Server, Oracle DBA

Completion Certificate issued upon successful completion of course.

Certificate of Completion

This certifies that

Name of Student

has successfully completed

Course Name

Hours

Instructor:

Presented by

CED Solutions

Atlanta, GA

Date of Course



CED Solutions, LLC
(800) 611-1840

President

Program of Study and Course Descriptions

ID# Course Name

37 Certificate in Cisco CCDP - \$5,995

The CCDP (Cisco Certified Design Professional) certification indicates advanced or journeyman knowledge of network design. With a CCDP, a network professional can design routed and switched networks involving LAN, WAN, and dial access services, applying modular design practices and making sure the whole solution responds optimally to the business and technical needs and is designed to be highly available.

758 Certificate in CISCO CCNA - \$3,995

Cisco Certified Network Associate (CCNA) Routing and Switching is a certification program for entry-level network engineers that helps maximize your investment in foundational networking knowledge and increase the value of your employer's network. CCNA Routing and Switching is for Network Specialists, Network Administrators, and Network Support Engineers with 1-3 years of experience. The CCNA Routing and Switching validates the ability to install, configure, operate, and troubleshoot medium-size routed and switched networks.

1177 Certificate in Cisco CCNA Collaboration Certification Training Course - \$6,995

For network video engineers, collaboration engineers, IP telephony and IP network engineers who want to develop and advance their collaboration and video skills in line with the convergence of voice, video, data and mobile applications, the Cisco CCNA Collaboration certification is a job-role focused training and certification program. It will allow you to maximize your investment in your education, and increase your professional value by giving you the skills to help your IT organization meet increased business demands resulting from these technology transitions.

47 Certificate in Cisco CCNP - \$6,995

Cisco Certified Network Professional (CCNP®) validates the ability to plan, implement, verify and troubleshoot local and wide-area enterprise networks and work collaboratively with specialists on advanced security, voice, wireless and video solutions. The CCNP certification is appropriate for those with at least one year of networking experience who are ready to advance their skills and work independently on complex network solutions. Those who achieve CCNP have demonstrated the skills required in enterprise roles such as network technician, support engineer, systems engineer or network engineer.

699 Certificate in Cisco CCNP – Security - \$7,995

Cisco Certified Network Professional Security (CCNP Security) certification program is aligned specifically to the job role of the Cisco Network Security Engineer responsible for Security in Routers, Switches, Networking devices and appliances, as well as choosing, deploying, supporting and troubleshooting Firewalls, VPNS, and IDS/IPS solutions for their networking environments.

1186 Certificate in Cisco CCNP Collaboration Certification Training Course - \$11,995

For collaboration and unified communications network engineers who want develop advanced collaboration skills designing, deploying, configuring, and troubleshooting Cisco Collaboration and Unified communications applications, devices and networks, the Cisco CCNP Collaboration certification is a job-role focused training and certification program that will expand your skills and ability to deliver business value.

1107 Certificate in Cisco Cybersecurity Specialist Training Course (SCYBER 600-199) - \$4,495

Designed for professional security analysts and leveraging the features of Cisco and other network security products used today, the Cisco Cybersecurity Specialist certification focuses on the topics of event monitoring, security event/alarm/traffic analysis, and incident response.

34 Certificate in Cisco DESGN v.3.0 - Designing for Cisco Internetwork Solutions Certification Training Course (CCDA / 200-310) - \$3,495

The Cisco CCDA certification is for network design engineers, technicians, and support engineers, who require a basic understanding of network design fundamentals. The CCDA curriculum focuses on but is not limited to designing basic campus, data center, security, voice, and wireless networks.

336 Certificate in Cisco ARCH - Designing Cisco Network Service Architectures (300-320 ARCH) - \$2,995

Designing Cisco Network Service Architectures (300-320 ARCH) v3.0 course enable students to perform the conceptual, intermediate, and detailed design of a network infrastructure that supports desired network solutions over intelligent network services, to achieve effective performance, scalability, and availability.

759 Certificate in Cisco ICND1 (CCENT) - Interconnecting Cisco Networking Devices Part 1 Certification Training Course (100-105) - \$2,995

The Cisco Certified Entry Networking Technician (CCENT) Certification validates the skills required for entry-level network support positions, the starting point for many successful careers in networking. CCENT certified professionals have the knowledge and skill to install, operate, and troubleshoot a small enterprise branch network, including basic network security. CCENT Certification is the first step toward achieving Associate-level certifications including CCNA Routing and Switching, CCNA Voice, CCNA Security, CCNA Wireless, and CCNA SP Ops.

454 Certificate in Cisco IINS v.3.0- Implementing Cisco IOS Network Security Certification Training Course (CCNA Security) \$3,995

CCNA Security Certification meets the needs of IT professionals who are responsible for network security. It confirms an individual's skills for job roles such as Network Security Specialists, Security Administrators, and Network Security Support Engineers. This certification validates skills including installation, troubleshooting and monitoring of network devices to maintain

integrity, confidentiality and availability of data and devices and develops competency in the technologies that Cisco uses in its security structure.

3 Certificate in CompTIA A+ Essentials & Practical Application Certification Training Course - \$2,995

IT success stories start with CompTIA A+ certification. It validates understanding of the most common hardware and software technologies in business and certifies the skills necessary to support complex IT infrastructures. CompTIA A+ is a powerful credential that helps IT professionals worldwide ignite their IT career.

768 Certificate in CompTIA Advanced Security Practitioner (CASP) - \$2,995

The CompTIA Advanced Security Practitioner (CASP) Certification is a vendor-neutral credential. The CASP exam is an internationally targeted validation of advanced-level security skills and knowledge. While there is no required prerequisite, the CASP certification is intended to follow CompTIA Security+ or equivalent experience and has a technical, "hands-on" focus at the enterprise level.

103 Certificate in CompTIA Linux+ Certification Training Course - \$2,995

The CompTIA Linux+ certification, powered by LPI, is your onramp to a range of careers. It offers a framework for acquiring working knowledge of Linux for IT professionals working as junior-level system administrators, as well as those working in Web and software development. Linux is an essential skill for working in a variety of job roles in Web, systems and network administration.

131 Certificate in CompTIA Network+ - \$2,995

This exam will certify that the successful candidate has the knowledge and skills required to troubleshoot, configure, and manage common network wireless and wired devices, establish basic network design and connectivity, understand and maintain network documentation, identify network limitations and weaknesses, and implement network security, standards, and protocols. The candidate will have a basic understanding of emerging technologies including unified communications, mobile, cloud, and virtualization technologies.

63 Certificate in CompTIA Project+ Certification Training Course - \$2,895

You will initiate a project, develop a project charter, create a scope statement, create management plans, develop a Statement of Work, create a project schedule, manage project relationships, implement a project, and close a project. The target student is a person who wants to gain the skills and knowledge required to successfully manage and deploy a project. This course will also prepare students for the CompTIA Project+ certification exam. Passing the exam is equivalent to possessing the knowledge and problem-solving skills of an individual with practical IT and project management experience of 2,000 hours.

148 Certificate in CompTIA Security+ Certification Training Course - \$2,995

The CompTIA Security+ Certification is a vendor neutral credential. The CompTIA Security+ exam is an internationally recognized validation of foundation-level security skills and knowledge, and is used by organizations and security professionals around the globe.

1325 Certificate in EC-Council Certified Network Defender (CND) Training Course - \$3,495

The CND certification aims to equip you with hands-on training to function in real life situations involving network defense. You will gain the technical skills required to proactively design a secure network with future threats in mind. This program will be akin to learning math instead of just using a calculator.

241 Certificate in EC-Council Computer Hacking Forensic Investigator (CHFI) Certification Training Course - \$3,995

Computer hacking forensic investigation is the process of detecting hacking attacks and properly extracting evidence to report the crime and conduct audits to prevent future attacks. Computer forensics is simply the application of computer investigation and analysis techniques in the interests of determining potential legal evidence. Evidence might be sought in a wide range of computer crime or misuse, including but not limited to theft of trade secrets, theft of or destruction of intellectual property, and fraud. CHFI investigators can draw on an array of methods for discovering data that resides in a computer system, or recovering deleted, encrypted, or damaged file information.

385 Certificate in EC-Council ECSA Certification Training Course - \$3,995

EC-Council's Certified Security Analyst program is a highly interactive 5-day security class designed to teach Security Professionals the advanced uses of the methodologies, tools and techniques required to perform comprehensive information security tests. Students will learn how to design, secure and test networks to protect your organization from the threats hackers and crackers pose. By teaching the tools and ground breaking techniques for security and penetration testing, this class will help you perform the intensive assessments required to effectively identify and mitigate risks to the security of your infrastructure. As students learn to identify security problems, they also learn how to avoid and eliminate them, with the class providing complete coverage of analysis and network security-testing topics.

69 Certificate in Ethical Hacking CEH - \$3,995

This class will immerse the student into an interactive environment where they will be shown how to scan, test, hack and secure their own systems. The lab intensive environment gives each student in-depth knowledge and practical experience with the current essential security systems. Students will begin by understanding how perimeter defenses work and then be lead into scanning and attacking their own networks, no real network is harmed. Students then learn how intruders escalate privileges and what steps can be taken to secure a system. Students will also learn about Intrusion Detection, Policy Creation, Social Engineering, DDoS Attacks, Buffer Overflows and Virus Creation. When a student leaves this intensive class they will have hands on understanding and experience in Ethical Hacking.

894 Certificate in CISSP Certification Training Course - \$3,995

The CISSP training is an advanced course designed to meet the high demands of the information security industry by preparing students for the Certified Information Systems Security Professional (CISSP) exam.

277 Certificate in PMP - Project Management Professional Certification Training Boot Camp - \$2,995

The PMP Certification Exam Prep course provides participants with full preparation for the Project Management Professional (PMP) and Certified Associate in Project Management (CAPM) certifications. The interactive course format provides participants with hands-on experience on all of the PMBOK® Guide, 5th Edition concepts, including comprehensive learning activities on each of the 42 project management processes.

846 Certificate in VMWare Infrastructure - \$4,495

This course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere® 6.5, which includes VMware ESXi™ 6.5 and VMware vCenter Server® 6.5. This course prepares you to administer a vSphere infrastructure for an organization of any size. It is the foundation for most other VMware technologies in the software-defined data center.

1113 Certificate in Oracle Database 12c OCA (1Z0-062) & 10g SQL Expert (1Z0-047) Certification Training Course - \$5,495

With Oracle Database 12c, you will experience the benefits of an Oracle Database that is re-engineered for Cloud computing. Multitenant architecture brings enterprises unprecedented hardware and software efficiencies, performance and manageability benefits, and fast and efficient Cloud provisioning. Oracle Database 12c certifications emphasize the full set of skills that DBAs need in today's competitive marketplace.

1123 Certificate in Oracle Database 12c OCP DBA - \$9,995

With Oracle Database 12c, you will experience the benefits of an Oracle Database that is re-engineered for Cloud computing. Multitenant architecture brings enterprises unprecedented hardware and software efficiencies, performance and manageability benefits, and fast and efficient Cloud provisioning. Oracle Database 12c certifications emphasize the full set of skills that DBAs need in today's competitive marketplace.

1112 Certificate in Upgrade to Oracle Database 12c (1Z0-060) Certification Training Course - \$5,995

With the 12c release, Oracle Database is re-engineered for Cloud computing. Multitenant architecture brings enterprises unprecedented hardware and software efficiencies, performance and manageability benefits, and fast and efficient Cloud provisioning. Oracle Database 12c certifications emphasize the full set of skills that DBAs need in today's competitive marketplace.

1338 Certificate in MCSA: Windows Server 2016 Certification Training Course - \$4,995

Earning an MCSA: Windows Server 2016 certification qualifies you for a position as a network or computer systems administrator or as a computer network specialist, and it is the first step on your path to becoming a Microsoft Certified Solutions Expert (MCSE).

992 Certificate in MCSA: Windows Server 2012 Certification Training Course - \$4,995

The Microsoft Certified Solutions Associate (MCSA): Windows Server 2012 certification shows that you have the primary set of Windows Server skills that are relevant across multiple solution areas in a business environment. The MCSA: Windows Server 2012 certification is a prerequisite for earning the MCSE: Server Infrastructure certification or the MCSE: Desktop Infrastructure certification.

1357 Certificate in MCSA: SQL 2016 BI Development Certification Training Course - \$5,995

Earning an MCSA: SQL 2016 Business Intelligence Development certification validates your extract, transform, and load (ETL) and data warehouse skills, along with those for implementing BI solutions using multidimensional and tabular data models and online analytical processing (OLAP) cubes. This certification will qualify you for a position as a BI developer.

1356 Certificate in MCSA: SQL 2016 Database Administration Certification Training Course - \$5,995

Earning an MCSA: SQL 2016 Database Administration certification validates your skills with database installation, maintenance, configuration, and provisioning tasks, and will qualify you for a position as a database administrator or infrastructure specialist.

1355 Certificate in MCSA: SQL 2016 Database Development Certification Training Course - \$5,995

The main purpose of this instructor led course is to give students a good understanding of the Transact-SQL language which is used by all SQL Server-related disciplines; namely, Database Administration, Database Development and Business Intelligence. As such, the primary target audience for this course is: Database Administrators, Database Developers and BI professionals.

906 Certificate in MCSA: SQL Server 2012/2014 - \$6,995

Demonstrate to potential hiring managers your essential skills and breakthrough insights in developing and maintaining the next wave of mission critical environments by achieving the MCSA: SQL Server 2012 certification. This certification is your first step towards earning an MCSE: Data Platform or MCSE: Business Intelligence certification.

1367 MCSA: Windows 10 - \$4,995

Prove you have the expertise to configure, manage, and maintain a Windows 10 enterprise system.

This course provides IT professionals with the knowledge and skills required to install and configure Windows 10 desktops in a Windows Server small to medium-sized AD DS domain environment. The content from Microsoft Course 20687-1 will be covered in this course. •Microsoft Course 20698 Microsoft Course 20697-2: This course provides administrators with the knowledge and skills needed to deploy and manage Windows 10 desktops, devices, and applications in an enterprise environment. Students learn how to plan and implement Windows 10 deployments in large organizations.

1115 MCSA: Office 365 - \$4,595

This course that targets the needs of IT professionals who take part in evaluating, planning, deploying, and operating Office 365 services, including its identities, dependencies, requirements, and supporting technologies. This course focuses on skills required to set up an Office 365 tenant, including federation with existing user identities, and skills required to sustain an Office 365 tenant and its users.

1043 Certificate in MCSD: Applications Lifestyle Management Certification Training Course - \$6,995

Get recognized for your expertise in managing the entire lifespan of application development. Earning an MCSD: Application Lifecycle Management certification will qualify you for such jobs as developer, applications engineer, and IT project manager.

1042 Certificate in MCSD: Web Applications Certification Training Course - \$7,995

Get recognized for creating and deploying modern web applications and services. Follow the certification path below to earn the MCSD: Web Applications certification

1372 MCSE: Cloud Platform & Infrastructure - \$2,995

This course is intended for IT professionals who are responsible for planning, designing, and deploying a physical and a logical Windows Server 2012 enterprise Active Directory® Domain Services (AD DS) infrastructure including the network services necessary. They have experience of previous Windows Server operating systems and possess Windows Server 2012 certification Microsoft Certified Solutions Associate (MCSA) or equivalent skills.

1195 Certificate in MOS (Microsoft Office Suite Specialist) – \$2,995

Earning a Microsoft Office Specialist certification can help you differentiate yourself in today's competitive job market, broaden your employment opportunities by displaying your advanced skills, and result in higher earning potential. Microsoft Office Specialist certification can also lead to increased job satisfaction. Research indicates that certified individuals have increased competence, productivity, and credibility with their employers, co-workers, and clients.

Pricing includes lodging and a specified amount towards airfare. Adjustments can be made to pricing regarding airfare and lodging.

Admissions Information

Student Enrollment Agreement & Refund Policy Disclosure

Individuals Refunds

The calculation of all student tuition refund amounts are determined by the guidelines listed below. Tuition Costs include an application fee, cost of program materials, practice exams/study guides and training. The testing costs, airfare and lodging expenses are optional and refunds are based on amount consumed or used.

(Tuition example based on a MCSA: Windows Server 2012 class taught in Atlanta, GA):

		\$2,400.00	Training
-	\$ 100.00		Application fee
=	<u>\$ 700.00</u>		<u>Books/review exams/study guides</u>
		\$3,200.00***	Gross tuition cost
=	\$ 495.00**		Testing cost (\$165.00 ea) (optional)
=	\$ 400.00**		Estimated airfare (optional)
=	<u>\$ 900.00</u>		<u>Lodging (optional)</u>
=	\$4,995.00		Total Amount including optional expenses

**These items are refunded based on days/quantities consumed. Airfare additions/deductions are based on the actual ticket cost.

***This is the amount refundable if student cancels prior to any expenses (airfare, materials, travel and lodging) being incurred by CED Solutions, LLC or Training Provider.

Should a student's enrollment be terminated/cancelled for any reason, all refunds will be made according to the following schedule:

1. Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.
2. All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making initial payment.
3. Cancellation after the third (3rd) Business Day, but before the first class, will result in a refund of all monies paid, with the exception of the registration fee (not to exceed \$100.00).
4. Cancellation after attendance has begun, but prior to 50% completion of the program, will result in a Pro Rata refund computed on the number of hours completed to the total program hours.
5. Cancellation after completing 50% of the program will result in no refund.

6. Termination Date: When calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice was received.
7. Refunds will be made within 30 days of termination of the student's enrollment or receipt of a Cancellation Notice from the student.

In addition to the refund break down above, I further agree that I am responsible for the full amount due shown on my invoice. Payment for all services is due before service is delivered. All past due amounts are subject to a 1½% service charge per month. If the full balance is not paid in the term given on my invoice, I agree to pay all collection costs and reasonable attorney's fees. Any returned checks are subject to a \$25.00 service charge & collection costs. Refunds will be made within 30 days of termination of the student's enrollment or receipt of a Cancellation Notice from the student

I, _____, have read, understand, and agree to the CED Solutions, LLC Student Enrollment Agreement
(Print your legal name) and Refund Policies disclosure.

Student Signature: _____ Dated: _____, 20____

Current Mailing Address: _____

Name of Class: _____ Social Security # _____

Class Dates: _____ Course & Tuition Costs: _____

School Official Signature of Acceptance: _____ Quote/Inv # _____

GNPEC Student Disclosure Form

Name of School: CED SOLUTIONS, LLC

Address of School: 1642 Powers Ferry Rd., Bldg. 12 #300, Marietta, GA 30067

1. Enrollment Agreement & Catalog

I have read and received a copy of the enrollment agreement, or equivalent document, and the school catalog. I understand that the terms and conditions of these documents are not subject to amendment or modification by oral agreements.

Student [REDACTED]

2. School Outcomes

I have read and received a copy of the school's retention, graduation, and placement rates for each of the preceding year as well as the most recent Georgia licensure test results, if applicable, for the program I am entering. **Although collected, the data may not be available for students during the 2016-2017 academic year.**

Student [REDACTED]

3. Employment

I understand that upon successful completion of my training program, this school will provide placement assistance. However, I understand that the school does not guarantee any graduate a job. I have not been guaranteed employment to earn a specific salary range upon graduation.

Student [REDACTED]

4. Refund Policy

I have reviewed the refund policy provided in the catalog and am aware that the institution attests to the fact that this policy meets the Minimum Standards set forth by the Georgia Nonpublic Postsecondary Education Commission.

Student [REDACTED]

5. Complaint Procedure

I have reviewed the complaint procedure provided in the catalog and am aware that, after exhausting the institutions procedure, I have the right to appeal the institution's complaint determination to the Georgia Nonpublic Postsecondary Education Commission.

Student [REDACTED]

6. Authorization and Accreditation Status

I understand that the institution in which I am enrolling has been issued a Certificate of Authorization by the Georgia Nonpublic Postsecondary Education Commission. This status indicates that the institution has met the Minimum Standards established by Georgia code (§20-3-250.6). Although authorized, I understand that this institution is not accredited by a US-based accrediting association recognized by the United States Secretary of Education; therefore I am not eligible for Federal Student Aid. Additionally, as is the case with all postsecondary institutions, both accredited and unaccredited, there is no guarantee that my credits will transfer to another institution.

Student's Initials _____

Student's Signature:

School Representative's Signature:

*Student must receive a copy of this form and a copy must be kept in the student's file. August 2016

International Students

Students from other countries are welcome to attend courses. Many hundreds of students have attended courses in the past. Visa requirements are in place by country. An enrollment in the course will be provided for assistance in obtaining a Visa.

Non-Discrimination

Students are admitted regardless of race, gender, or religious affiliation.

Dismissal From Course

Students may be dismissed from the course for any reason upon the decision that it is in the best interest of the company to do so.

Academic Information

Previous Requirements

Students may attend any courses that are offered. In order to obtain full Vendor Certification, students need to check with the appropriate Vendor to see if any requirements exist for the course they are choosing. There are no grades given for the course. Students will receive a Certification of Completion at the end of the course. Vendor Certification will often be a goal to accomplish during the course. Most all exams indicate a Pass/Fail immediately upon completion of the exam.

Financial Information

Payment Information

Students may utilize a variety of payments to attend courses. Courses may be paid by:

1. Organization funding from corporate or government sources
2. Funding through Vendor programs such as Microsoft SATV vouchers, Cisco Learning Credits, etc
3. Utilizing Veterans Administration Post 9/11 GI Bill
4. Air Force Cool Program
5. Utilizing Veterans Administration Vocational Rehabilitation Funding
6. Credit Card
7. Check
8. Student Loans from Sallie Mae or similar source

Individual Refund Information

Students may reschedule a class should the need arise, attend a different class at the same or lower pricing, or have another student attend in their place.

Should a refund be required for an individual (see Refund Policy above)

STUDENT INFORMATION

Complaint Process

CED COMPLAINT PROCESS

1. If a student needs to issue a complaint, they can send a certified letter to: CED Solutions, LLC
Attn: Steve Aikala
PO Box 680190
Marietta, GA 30068
2. Students must report all complaints/grievances that arise while in class immediately to administration.
3. If a verbal complaint is given written follow up is required for documentation and recording purposes.
4. If the concern is a matter prior to class the student has 10 business days to report the issue from the original occurrence. The school will reply within 10 business days.
5. Complaints are reviewed by the president, Richard Rodgers, who makes the final decisions.
6. You have the right to appeal one time in writing and this review will be the institutions final decision.
7. Students have the right of appeal of the final institutional decision to NPEC at the address below. All complaints are handled on a case by case basis.
8. Students may also contact the State commission with unresolved issues by writing to: State of GA Nonpublic Postsecondary
Education Commission
2082 East Exchange Place, Suite 220 Tucker, GA 30087-5305
www.gnpec.georgia.gov

Orientation

Orientation is held the first day of class at 8:00AM at 1642 Powers Ferry Road, Building 12, Suite 300, Marietta, Georgia, 30067 Room 8. Students receive a brief history of CED Solutions, LLC, an introduction to Staff and Instructors. General guidelines regarding attendance requirements and successful completion recommendations are covered. This is followed by a question and answer session. Students then receive a staff guided tour of our facilities for familiarization of breakroom areas, restroom facilities, emergency exits of facility. After regrouping for any additional questions, students are then directed to their classrooms.

Students are encouraged to visit our facility prior to attendance to receive counseling from our Staff and tour our facility.

Job Placement Assistance

Student Services/Career Counseling:

We offer employment assistance to all of our students.

Although placement assistance may be offered, the institution does not guarantee employment. When requested, CED Solutions LLC works with Robert Half and Associates by forwarding resumes to help place students.

A major networking source for students to find job opportunities is through interaction during the course with fellow students that are aware of job openings in their organization.

Learning Resource System (LRS)

Library Resources:

1. CED's library of supplemental books and additional Program/topic information is available for check out at the Administrative office that is located on the 3rd floor.
2. Items can be checked out during normal hours of operation (Monday – Friday 8am to 6pm / Saturday 8am to 4pm / Sunday Noon to 5pm) and must be returned by the last day of class.
3. CED has electronic & supplemental training resources are available to our students after they register and pay for their tuition. Their access will be granted (login/password) upon payment for their training Programs. The resources include but are not limited to MeasureUp & Skillsoft practice tests, simulations and lab exercises. These internet based resources are available 24/7 for a period of 180 days from activation date.